



**VERMILLION**  
INCORPORATED

# Application for Employment

*Vermillion, Inc. is an Equal Opportunity Employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, sex, national origin, age, marital status, disability, handicap, veteran status, or any other basis prohibited by applicable law.*

## Personal Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First*

Address: \_\_\_\_\_  
*Street City/State Zip*

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email (Optional): \_\_\_\_\_

Position desired: \_\_\_\_\_ Date Available: \_\_\_\_\_

▪ Are you over 18 years old?  Yes  No

▪ Are you legally authorized to work in the United States?  Yes  No

*If offered employment, you will be required to provide documentation to verify work authorization.*

▪ Have you been convicted of a crime other than minor traffic offense?  Yes  No

If yes, please provide date of conviction and explanation: \_\_\_\_\_

*A conviction will not necessarily automatically disqualify you for employment.*

▪ Have you been previously employed by Vermillion, Inc.?  Yes  No

If yes, when? \_\_\_\_\_

▪ Are you related to any current employees of Vermillion, Inc.?  Yes  No

If yes, please provide name and relation: \_\_\_\_\_

## Education/Certification/Skills

▪ Do you have a High School Diploma or GED?  Yes  No

▪ Please list any computer skills/experience

Microsoft Word  Microsoft Excel  Microsoft Outlook  SyteLine

Other Word Processor  Typing (WPM \_\_\_\_\_)  Other \_\_\_\_\_

*Section continues on the next page...*

- Please list any University, College, Business, Technical, and/or Trade School education:

Name of Institution: \_\_\_\_\_ City/State: \_\_\_\_\_

Major/Program: \_\_\_\_\_ Completed?  Yes  No

Name of Institution: \_\_\_\_\_ City/State: \_\_\_\_\_

Major/Program: \_\_\_\_\_ Completed?  Yes  No

**Employment History - List current or most recent position first and include any military service**

Employer: \_\_\_\_\_ Position Title: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ May we contact?  Yes  No

Pay Rate: \$ \_\_\_\_\_ per  hour  year

Reason for Leaving: \_\_\_\_\_

Duties/Responsibilities: \_\_\_\_\_

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Employer's Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ May we contact?  Yes  No

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Duties/Responsibilities: \_\_\_\_\_

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Employer's Address: \_\_\_\_\_

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Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ May we contact?  Yes  No

Pay Rate: \$ \_\_\_\_\_ per  hour  year

Reason for Leaving: \_\_\_\_\_

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Reason for Leaving: \_\_\_\_\_

Duties/Responsibilities: \_\_\_\_\_

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**Professional References**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**How did you hear about Vermillion, Inc.?**

- Newspaper Job Posting
- Current/Former Employee
- Career Fair
- Walk-In
- Internet Job Posting
- Recruiter or Employment Agency
- Other \_\_\_\_\_

**Applicant’s Certification and Agreement**

To the best of my knowledge, all information on this application is true and correct. I authorize Vermillion, Inc. to use the information given to determine my eligibility for employment, including contacting each of my former employers listed concerning my qualifications for employment. Permission is granted to each of my former employers to give Vermillion, Inc. information regarding my work experience. I understand that fraudulent statements made in this application may be cause for disqualification for employment at or dismissal from Vermillion, Inc.

Further, I understand that any offer of employment is contingent upon satisfactory results of a drug test; therefore I agree to submit to a drug test at any time deemed appropriate by Vermillion, Inc. and as permitted by law. I understand that some positions within Vermillion, Inc. may also require satisfactory results of a medical and/or vision examination and I agree to submit to such examination at any time deemed appropriate by Vermillion, Inc. and as permitted by law. I consent to allow the test providers to disclose the results from any required drug test or medical or vision examination to Vermillion, Inc.

I hereby understand and acknowledge that all employees who do not have a written, individual employment contract with a specific, fixed term of employment approved by the President are employed for an indefinite duration “at will” by Vermillion, Inc. Absent of the aforementioned agreement and in accordance with Kansas law, I or Vermillion, Inc. may terminate my employment at any time with or without notice or cause. If I am hired, I understand that a condition of my employment will be to abide by the company’s policies, rules, and regulations.

Applicant’s Signature \_\_\_\_\_ Date \_\_\_\_\_

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*This application will remain active and in consideration for one year. Consideration for employment after one year from submission requires a new application. Thank you for your interest in Vermillion!*

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